

**GARDNERVILLE WATER COMPANY
JANUARY 12, 2021
ANNUAL MEETING OF THE MEMBERS
MINUTES**

Board Members Present:

Carl Spahr, *Chairman*
Ken Deering, *Vice Chairman*
Barbara Henningsen, *Secretary*
Dave Ellison, *Treasurer*
Doug Sonnemann, *Member-at-Large*

Staff Members Present:

Mark Lovelady, *GWC Manager*
Kristien Bennett, *GWC Financial Officer*
Amber Ambrose, *Administrative Assistant*

Ken Deering called the January 12, 2021 Annual Meeting of the Members to order at 5:00 p.m.

Doug Sonnemann made a motion to approve the agenda for the January 12, 2021 Annual Meeting of the Members as presented. Dave Ellison seconded the motion. Motion was approved.

A. Election of Board Officers

Barbara Henningsen made a motion to elect Ken Deering as Chairman, Dave Ellison as Vice Chairman, Barbara Henningsen as Secretary, Doug Sonnemann as Treasurer, and Carl Spahr as Member-at-Large. Doug Sonnemann seconded the motion, Motion was approved.

B. Roll Call

Board Members Present: Carl Spahr, Ken Deering, Barbara Henningsen, Dave Ellison, Doug Sonnemann.

Public Present: None.

C. Receipt and Validation of Proxies

No proxies were presented.

D. Proof of Notice of Meeting

Carl Spahr asked for proof of notice of meeting. Kristien Bennett listed the following notices of the meeting:

Gardnerville Water Company 2021 Annual Meeting of The Members Agenda was posted on Wednesday, January 6, 2021 to the following:

- Gardnerville Water Company Office
- Gardnerville Water Company Website
- Gardnerville Post Office
- Raley's Supermarket

Gardnerville Water Company 2021 Annual Meeting of The Members Agenda was Emailed on Wednesday, January 6, 2020 @ 11:30am to the following:

- Town of Gardnerville (Carol Louthan – clouthan@co.douglas.nv.us)
- Minden-Gardnerville Sanitation District (April Burchett – april@mgsdistrict.org)

E. Reading of Minutes of Preceding Meeting

Barbara Henningsen read the minutes of the January 14, 2020 Annual Board Meeting.

Barbara Henningsen made a motion to approve the January 14, 2020 Annual Board Meeting Minutes. Doug Sonnemann seconded the motion. Motion was approved.

F. Report of Directors and Officers

There were no reports of directors and officers.

G. Reports of Committees

There were no reports of committees.

H. Unfinished Business

There were no reports of unfinished business.

I. New Business – Presentation of Proposed 2021 User Budget and Capital Projects List

Kristien Bennett gave a Power Point Presentation on the 2021 Budget and 2021 Capital Projects.

Dave Ellison inquired about how GWC is calculating the 2021 budget vs. the 2020 budget in relation to the water usage projection. Kristien Bennett explained that water user fees are not easy to project as it is based on variable usage and weather conditions are a major factor in projections. Kristien explained that any possible fluctuation in the budget can be attributed to weather, leaks, conservation, customer use, etc. Dave inquired about the rental income from Dr. Black being raised. Kristien explained that it was a lease that has now become a month-to-month agreement. Until the board decides on parceling that property, the rent will not be negotiated. Doug Sonnemann commented that because of the difference in cost vs. income, it would be beneficial to parcel the property, Dave agreed. Kristien advised that if the board decides against parceling the property, they should investigate what the market is going for on a commercial property in downtown Gardnerville. Ken asked Mark when parceling the property might up for conversation, Mark said he is hoping for February, possibly March. Dave Ellison requested that the 2021 Projected Expenses “Power – Source of Supply” be updated to \$95,000. Ken Deering agreed. Kristien disagreed due to Well 3 and booster station being off for several months as well as Well 10 being put online but complied with their request.

Barbara Henningsen made a motion to approve the 2021 Budget and Capital Projects as presented by Kristien Bennett. Doug Sonnemann seconded the motion. Motion was approved.

J. Special Reports

There were no special reports presented.

K. Legal Reports

Chuck Zumpft reported that all GWC legal affairs are in order.

L. Board Members and Manager Tender and Company Acceptance of Conflict of Interest Statements

The Board Members and Mark Lovelady are required to complete the Conflict of Interest Statements and return to Chuck Zumpft. The Board members and Mark Lovelady were instructed to fill out statements and turn them in no later than the February Regular Board meeting.

M. Public Comment

There was no public comment.

N. Adjournment

Carl Spahr made a motion at 6:11 PM to adjourn the Annual Meeting of the Members. Doug Sonnemann seconded the motion. Meeting was adjourned.