



Gardnerville Water Company
Regular Board Meeting Minutes
Tuesday, June 9th, 2020 5:13 p.m.
Board Room
1579 Virginia Ranch Rd
Gardnerville, NV 89410

Board Members Present:

Carl Spahr, *Chairman*
Ken Deering, *Vice Chairman*
Barbara Henningsen, *Secretary*
Dave Ellison, *Treasurer*
Doug Sonnemann, *Member-at-Large*

Staff Members Present:

Mark Lovelady, *GWC Manager*
Amber Ambrose, *GWC Administrative Assistant*

Public Present:

None

Carl Spahr called the June 9th, 2020 Regular Board meeting to order at 5:13 p.m.

Approval of Agenda: Barbara Henningsen made a motion to approve the Agenda for the June 2020 Board meeting. Ken Deering seconded the motion. Motion was approved.

Minutes of the May 2020 Regular Board Meeting: Doug Sonnemann made a motion to approve the May 2020 Regular Board Meeting Minutes. Dave Ellison seconded the motion. Motion was approved.

Financial Statements for May 2020: Dave Ellison made a motion to approve the May 2020 Financial Statements. Ken Deering seconded the motion. Motion was approved.

AGENDA ITEM 1: Old Business

A. Parceling of Well 10 Site

The county has approved the parceling after water and sewer services are completed. We have combined the sewer service installation and the Carson Valley Medical waterline loop project. This project went out to bid to 4 local contractors who are familiar with GWC waterline projects.

B. Well 10 Development

Currently waiting for Hydro Resources West to complete the well. Due to COVID-19, the gravel pack was not available. We have asked them for a date of completion. The retention of \$26,500 is still on hold until full completion.

C. 1394 Hwy 395 Parceling

Still waiting for a full opening of Douglas County offices to submit a pre-application.

AGENDA ITEM 2: Discussion and Possible Action Regarding Exterior Painting of 1.5 and 2.6 MG Tanks

GWC requested proposals for Exterior Painting of 1.5 and 2.6 MG Tanks to eleven contractors.

This project shall generally include but not limited to the surface preparation, priming and painting of the exterior of existing 1.5 MG and 2.6 MG steel water storage tanks located at 1589 Virginia Ranch Rd Gardnerville, NV 89410. The location is behind a metal fence with dirt and gravel ground. The existing 1.5 MG tank is approximately 92-foot diameter and height of approximately 32-feet. The existing 2.6 MG tank is approximately 114-foot diameter and height of approximately 36-feet. The 1.5 MG tank has the original paint while the 2.6 MG was repainted in 1999. Both tanks show pitting, gauges, flaking, and rust.

GWC has reviewed Blackhawk Painting's references. All three references said their work was very good, they would use again when needed and recommended Blackhawk Painting.

The final bid tally was as follows:

Company	Bid
Raider Painting Company	\$119,070.00
Blackhawk Painting	\$95,306.00

Approval

Manager and staff recommend the Board of Directors award the Exterior Painting of 1.5 and 2.6 MG Tanks to Blackhawk Painting in the amount of \$95,306.00.

Ken Deering made a motion to award the exterior painting of 1.5 and 2.6 MG tanks to Blackhawk Painting in the amount of \$95,306.00. Barbara Henningsen seconded the motion. Motion was approved.

AGENDA ITEM 3: Attorney Report – Chuck Zumpft

No Report.

AGENDA ITEM 4: Manager's Report

The following is a recap of work completed by GWC staff in the month of May 2020.

1. Meters, Plan Reviews & Impact fees
 - A. There were 2 meters replaced in May 2020
 - B. There were 0 plan reviews in May 2020
 - C. There were \$0 in impact fees invoiced in May 2020
2. Service Orders

There were 34 service orders completed by GWC staff in May 2020
3. Locates

There were 20 locates completed by GWC staff in May 2020
4. Leak Notices

There were 64 leak notices completed by GWC staff in May 2020
5. Monthly Staff Projects
 - A. Monthly Bacteria and Turbidity Sampling and Testing
 - B. Well 10 well drilling
 - C. Construction Inspections
 - D. COVID-19 Response Plan

6. Current Projects in Review
 - A. Great Life Church

7. Current Projects Under Construction
 - A. High Sierra Fellowship
 - B. Firestone - Tires Plus
 - C. Dotty's Casino

8. Internship Summer 2020
 - A. An internship work program geared to younger adults will be tested this year in order to gain the interest in the water industry as well as to assist the operators with daily tasks during the busy season. The program will offer limited work hours and pay. Salary cost is expected to be less than \$2,000.

Consensus of the Board of Directors to approve the internship work program for the Summer 2020 with a cost of \$2,000.

AGENDA ITEM 5: Board Comments

None

AGENDA ITEM 6: Adjournment

Ken Deering made a motion to adjourn the Board meeting. Doug Sonnemann seconded the motion. Motion was approved. The meeting was adjourned at 6:27 PM.

Emailed Item on 6/15/2020 - Discussion and Possible Action Regarding CVMC Waterline Improvements and 1297 Hwy 395 Sewer Installation Bid Award:

CVMC waterline improvements: this project shall generally include but not limited to installation of 605 LF of water pipe, sample station and fire hydrant. 1297 Hwy 395 sewer installation: this project shall generally include but not limited to installation of 195 LF of sewer pipe and 2 manhole covers.

Bid Award

The following bids were received:

<u>Company</u>	<u>Bid Amount</u>
Sierra Nevada Excavation	\$43,200
Impact Construction	\$56,500
Mountain West Construction	\$70,000
Armac Construction	\$89,000

Sierra Nevada Excavation, the low bid, has completed work for GWC in the past. They have always completed the work in a very thorough and professional manner.

Recommendation

Manager and staff recommend the Board of Directors award the CVMC Waterline Improvements and 1297 Hwy 395 Sewer Installation contract to Sierra Nevada Excavation in the amount of \$43,200.

- Carl Spahr - Yes - Emailed 6/15/20 1:41pm**
Ken Deering - Yes - Emailed 6/15/20 2:55pm
Barbara Henningsen- Yes - Emailed 6/15/20 3:10pm
Dave Ellison - Yes - Emailed 6/15/20 3:56pm
Doug Sonnemann- Yes - Emailed 6/15/20 12:43pm

Emailed Item on 6/16/2020 - Discussion and Possible Action Regarding CVMC Waterline Improvements and 1297 Hwy 395 Sewer Installation Materials Bid Award:

CVMC waterline improvements: this project shall generally include but not limited to installation of 605 LF of water pipe, sample station and fire hydrant. 1297 Hwy 395 sewer installation: this project shall generally include but not limited to installation of 195 LF of sewer pipe and 2 manhole covers.

Bid Award

The following bids were received:

<u>Company</u>	<u>Bid Amount</u>
Western Nevada Supply - Waterline	\$16,549.74
Western Nevada Supply - Sewer	\$7,306.37
Total Bid	\$23,856.11
Total Bid with 2% Discount	\$23,378.99

The only other company to supply materials, Ferguson Enterprises, was contacted for a quote but has declined to bid as they do not have any of the materials needed available. Western Nevada Supply has supplied materials for GWC in the past. They have provided materials in a very thorough and professional manner. Western Nevada Supply also offers a 2% discount for invoices paid 30 days or before, this is a \$477.12 discount.

Recommendation

Manager and staff recommend the Board of Directors award the CVMC Waterline Improvements and 1297 Hwy 395 Sewer Installation Material contract to Western Nevada Supply in the amount of \$23,378.99.

Carl Spahr - Yes - Emailed 6/16/20 10:34am

Ken Deering - Yes - Emailed 6/16/20 11:31am

Barbara Henningsen- Yes - Emailed 6/16/20 10:59am

Dave Ellison - Yes - Emailed 6/16/20 1:36pm

Doug Sonnemann- Yes - Emailed 6/16/20 9:05am