

Best Water! Best Service!



Gardnerville Water Company
Regular Board Meeting Minutes
Tuesday, January 14, 2019 6:10 p.m.
Board Room
1579 Virginia Ranch Rd
Gardnerville, NV 89410

Board Members Present:

Carl Spahr, *Chairman*
Ken Deering, *Vice Chairman*
Barbara Henningsen, *Secretary*
Dave Ellison, *Treasurer*
Doug Sonnemann, *Member-at-Large*

Staff Members Present:

Mark Lovelady, *GWC Manager*
Kristien Bennett, *GWC Financial Officer*
Brooke Stevens, *GWC Administrative Assistant*
Chuck Zumpft, *GWC Attorney*

Public Present:

N/A

Carl Spahr called the January 14, 2020 Regular Board meeting to order at 6:10 p.m.

Approval of Agenda: Doug Sonnemann made a motion to approve the Agenda for the January 14, 2020 Board meeting. Barbra Henningsen seconded the motion. Motion was approved.

Minutes of the December 10, 2019 Regular Board Meeting: Ken Deering made a motion to approve the December 10, 2019 Regular Board Meeting Minutes. Doug Sonnemann seconded the motion. Motion was approved.

Financial Statements for December 2019: Doug Sonnemann made a motion to approve the December 2019 Financial Statements. Ken Deering seconded the motion. Motion was approved.

Kristien Bennett stated as of January 2020, depreciation will now be added to the monthly budgets and will show more accuracy when added to the bottom line. Additionally, bank statements will now show actual market value.

AGENDA ITEM 1: OLD BUSINESS

A. Fill Station

LA Perks has not scheduled installing the new components until after the first of the year.

B. Parceling of Well 10 Site

RO Anderson is working on civil improvement plans for water, sewer, power, cable, and gas to serve each newly created parcel. Once the final plans are complete, GWC will submit them to Douglas County and sewer plans to MGSD.

C. Well 10 Development

Hydro Resources West drilled and set the cement conductor on 12/17-18/2019.

The proposed project schedule is as follows:

- Mobilization of Drill Rig - 1/10/20 - 1/12/20
- Setup drill rig over well - 1/12/20 - 1/14/20

- Drill 26" Hole to 320' - 1/14/20 - 1/15/20
- Geophysical logging - 1/15/20 - 1/16/20
- Casing & screen installation - 1/16/20 - 1/18/20
- F&I annulus material - 1/18/20 - 1/19/20
- Well completion & development - 1/19/20 - 1/21/20
- Tear down and demobilize drill rig - 1/21/20 - 1/24/20
- Well testing
- Install test pump - 1/27/20 - 1/28/20
- Pump Development/ Recovery - 1/28/20 - 1/29/20
- Step test and recovery - 1/29/20 - 1/30/20
- Constant rate pump test - 1/30/20 - 2/2/20
- Remove test pump - 2/2/20 - 2/3/20
- Demobilize pump equipment - 2/3/20 - 2/4/20

AGENDA ITEM 2: Attorney's Report

Nothing to report.

AGENDA ITEM 3: Manager's Report

The following is a recap of work completed by GWC staff in the month of December 2019.

1. Meters, Plan Reviews & Impact fees
 - A. There was 1 meter replaced in December 2019
 - B. There were 0 plan reviews in December 2019
 - C. There were \$0 in impact fees invoiced in December 2019
2. Service Orders
There were 112 service orders completed by GWC staff in December 2019
3. Locates
There were 8 locates completed by GWC staff in December 2019
4. Leak Notices
There were 22 leak notices completed by GWC staff in December 2019
5. Monthly Staff Projects
 - A. Monthly Bacteria and Turbidity Sampling and Testing
 - B. Well 10 lot clean-up
 - C. Well 2 repairs
 - D. Generator maintenance
 - E. Snow removal
6. Current Projects in Review
 - A. Thoroughbred Crossing Apartments - plans approved
 - B. Residence 1861 - Plan revisions
7. Current Projects Under Construction
 - A. High Sierra Fellowship
 - B. JT Parking Lot
 - C. Firestone - Tires Plus

AGENDA ITEM 5: Board Comments

Barbra Henningsen brought up the emergency fund and the high amount of cash. Kristien Bennett advised the reserve policy requires \$500,000 for emergencies. The extra amount is for payment of the well drilling contract. We can look at keeping \$250,000 in cash and the other in a CD investment. Kristien Bennett will bring recommendations to the board at the February 11, 2020 Regular Board Meeting.

AGENDA ITEM 6: Adjournment

Barbra Henningsen made a motion to adjourn the Board meeting. Ken Deering seconded the motion. Motion was approved. The meeting was adjourned at 6:46 p.m.