

Best Water! Best Service!



1579 Virginia Ranch Rd
Gardnerville, NV 89410
Tel: 775.782.2339
Fax: 775.782.2491
E-mail: water@gardnervillewater.org
www.gardnervillewater.org

Annexation Process

1. Criteria for Annexation

GWC will consider furnishing service beyond the boundaries of existing service area. New areas need not be contiguous to GWC's service territory.

2. Request for Annexation

Any landowner requesting annexation shall complete an Application for Annexation and submit it to the Gardnerville Water Company.

The requesting property owner shall submit an administrative fee of five hundred dollars (\$500.00) with the completed Application for Annexation.

The GWC Board of Directors shall consider the Application for Annexation on the following quarterly schedule:

<u>Submittal Deadline</u>	<u>Board Consideration</u>
March 15 th	2 nd Tuesday of April
June 15 th	2 nd Tuesday of July
September 15 th	2 nd Tuesday of October
December 15 th	2 nd Tuesday of January

3. Disapproval of Annexation

When the applicant's proposal to annex property is not approved, the utility shall notify the applicant in writing of the Board's decision and shall, within sixty (60) days, either refund any unused portion of the cash advance required or bill the applicant for the difference between the actual costs incurred and the cash advance without interest.

4. Approval of Annexation

When the applicant's proposal to annex the parcel is approved the Board of Directors, GWC shall notify the applicant in writing of the Board's decision. Within ninety (90) days of the receipt of the Board's decision, the applicant shall:

- A. Execute a written agreement with the utility that shall cover the terms and conditions under which the utility shall annex the applicant's development, or the approval shall expire.
- B. Provide a non-refundable cash advance to cover the utility's estimate of costs for legal, engineering, and other essential services incurred by the utility to obtain the required Nevada

Public Utility Commission's approval for annexation of the applicant's property.

- C. Agree to comply with all provisions of the utility's Tariff and all other reasonable conditions imposed by the utility.
- D. Upon execution of the Agreement, to pay the current annexation fee per acer annexed.
- E. The applicant shall pay the value of the water rights estimated to be needed to service the area to be annexed. Alternatively, should Applicant elect not to pay the water right fee within said ten days, Applicant will be required to pay the water right fee at the time of—and prior to—connection. In this case the water right fee will be based upon the greater of the value of the water rights at time of annexation, or the value at the time of connection.
- F. At the discretion of GWC, these fees may be paid in cash, the dedication of ground-water rights, the contribution of system improvements needed to serve the development, or a combination thereof. The value of the system improvements shall be determined by the Board upon receipt of its engineer's estimate.
- G. The applicant shall pay to the utility, in advance of the date construction is scheduled to commence, all connection fees and charges determined to be necessary for service of the applicant's development.