

**GARDNERVILLE WATER COMPANY  
BOARD MEETING  
APRIL 9, 2019  
AGENDA**

**Gardnerville Water Company will hold their regular monthly meeting at the office of the Gardnerville Water Company located at 1579 Virginia Ranch Rd, Gardnerville, Nevada, On April 9, 2019 at 5:00 PM.**

**Copies of the Agenda are posted at the following locations prior to the meeting day: Gardnerville Water Company Office and Website, Gardnerville Post Office, Town of Gardnerville, Town of Minden, and Minden-Gardnerville Sanitation.**

**NOTICE: ALL MATTERS ON THE BOARD AGENDA ARE SCHEDULED WITH POSSIBLE BOARD ACTION**

**Call Regular meeting to order**

**Pledge of Allegiance**

**Approval of the Agenda**

**Approval of Regular Board Meeting Minutes for March 12, 2019**

**PUBLIC COMMENT: (No Action) This portion of the meeting is open to the public to speak on any topic not on tonight's Agenda, limited to three minutes.**

- 1) Old Business**
- 2) New Business**
  - A. Discussion and Possible Action Regarding Well 10 Tree Removal and Trim Award**
  - B. Discussion and Possible Action Regarding Well 2 VFD Installation Award**
- 3) Attorney Report – Chuck Zumpft**
- 4) Manager's Report**
- 5) Board Comments**
- 6) Adjournment**

**AGENDA ITEM 1**  
**OLD BUSINESS**

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A. Kriss Lot Line Adjustment at Well 10 Site

The Lot Line Adjustment for Charles Kriss was submitted to Douglas County. We are awaiting approval.

B. Parceling of Well 10 Site

RO Anderson was given the go ahead to make the necessary changes to create 3 parcels.

The tenants and Beverly Realty were given notice that they must be out by June 30<sup>th</sup>.

**Agenda Item 2A**  
**Discussion and Possible Action Regarding Well 10 Tree**  
**Removal and Trim Proposal Award**

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This item was tabled from the March 12, 2019 Regular Board Meeting agenda

NV energy did come out to look at the trees and declined to remove any. They will however trim two trees away from the power lines for the tree contractor.

The tree removal is required to protect our property investment, rental home and resolve any future power problems due to trees growing into the power lines. This will also allow proper survey of the parcels which is delayed until the trees are removed.

The bid proposals are as follows:

Sierra Peaks Tree Service	\$9,000
Sierra Peaks Tree Service	\$10,800

The first bid is to remove all the front trees. The second bid is to trim the trees in the front instead of removing them.



0805

Job Estimate  Invoice

ISA Certified Arborist • NV Lic. #1008422010

Office: 775-265-8444  
Fax: 775-265-8444

Phone 775.782.2339 | Date 1/17/2019  
Job Name / Location

GARDNERVILLE WATER COMPANY  
c/o MARK LOVE lady  
PROPERTY @ 395 NEXT TO  
HERITAGE BANK / CAR WASH

Billing Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Email Address

JOB DESCRIPTION MarkL@gardnervillewater.org

PRUNE UP TWO PEAR TREES, PRUNE  
AND DEADWOOD LARGE ELM SE OF HOUSE.  
PRUNE SMALLER ELM NORTHEAST OF HOUSE.  
PRUNE MID SIZED COTTONWOOD NE OF HOUSE  
NEAR GARAGE. PRUNE ELM UNDER POWER-  
LINES ON ADJACENT PROPERTY. REMOVAL OF  
ELMS AROUND ENTIRE PROPERTY, ALL  
REMOVALS WILL BE PUT ON THE GROUND,  
STUMPS CUT AS LOW AS POSSIBLE, ROUNDUP  
APPLIED TO STUMPS. BURNABLE (FIREWOOD  
SIZED WOOD) WILL BE LEFT. ALL SLASH  
WILL BE CHIPPED AND HAULED AWAY.  
EXISTING SLASH FROM PRIOR WORK WILL  
ALSO BE CHIPPED & HAULED  
14 MID TO LARGE ELMS TOTAL ALONG  
WEST & SOUTH FENCELINES AND TWO  
EAST OF HOUSE.

Complete Clean Up  No Clean Up  Remove Wood  Leave Wood  Dump Fees   
Stump Grinding  Other  ROUNDUP  
Equipment & Tools BUCKET TRUCK, CHIP TRUCK, CLIMBERS

THIS ESTIMATE IS BINDING FOR UP TO 90 DAYS FROM THE TIME IT WAS MADE. ALL WORK IS GUARANTEED TO BE PERFORMED WITHIN THE TERMS OF THE CONTRACT. WE ARE NOT RESPONSIBLE FOR DAMAGE DONE TO UNDERGROUND UTILITY LINES WE ARE NOT MADE AWARE OF PRIOR TO THE COMMITMENT OF WORK. ANY ADDITIONAL WORK REQUESTED BY CUSTOMER WILL BE NEGOTIATED TO THE SATISFACTION OF BOTH PARTIES. WE THANK YOU FOR THE OPPORTUNITY TO SERVE YOU.



There is a fee for the use of a credit card.

ESTIMATED JOB COST \$9000.00

ESTIMATED BY CHET FAIRBANK GM

APPROVED BY \_\_\_\_\_

PAYMENT DUE UPON COMPLETION OF WORK.

Sierra Peaks Enterprises LLC

1075 Foothill Road  
Gardnerville NV 89460  
office@sierrapeakstrees.com  
775-265-8444

# Estimate

Date	Estimate #
3/19/2019	864

<b>Name / Address</b>
Gardnerville Water Company 1579 Virginia Ranch Road Gardnerville, NV 89410

<b>Job Location</b>
Hwy 395 next to Heritage Bank/ Car Wash

<b>Project</b>

Description	Qty	Rate	Total
Prune two pear trees and deadwood large elm SE of house. Prune smaller elm northeast of house mid sized cottonwood NE of house near garage. Prune elm under power lines on adjacent property and deadwood 2elms trees on property for health of the tree. Remove 12 Elms trees.		10,800.00	10,800.00

Complete Clean Up  No Clean Up  Remove Wood  Leave Wood  Dump Fees   
 Stump Grinding  Other  \_\_\_\_\_

Equipment & Tools \_\_\_\_\_

THIS ESTIMATE IS BINDING FOR UP TO 90 DAYS FROM THE TIME IT WAS MADE. ALL WORK IS GUARANTEED TO BE PERFORMED WITHIN THE TERMS OF THE CONTRACT. WE ARE NOT RESPONSIBLE FOR DAMAGE DONE TO UNDERGROUND UTILITY LINES WE ARE NOT MADE AWARE OF PRIOR TO THE COMMITMENT OF WORK. ANY ADDITIONAL WORK REQUESTED BY CUSTOMER WILL BE NEGOTIATED TO THE SATISFACTION OF BOTH PARTIES. WE THANK YOU FOR THE OPPORTUNITY TO SERVE YOU.



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ESTIMATED JOB COST \_\_\_\_\_

ESTIMATED BY \_\_\_\_\_

APPROVED BY \_\_\_\_\_

PAYMENT DUE UPON COMPLETION OF WORK.

## **Agenda Item 2B**

### **Discussion and Possible Action Regarding Well 2 VFD Installation Award**

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Well 2 original panel has a problem and starting to show its age in the wires. Well 2 also does not have the current technology that the other wells have. A new 50 hp motor is installed now and the old one was a 40 hp motor. We need to upgrade to a VFD drive with the new motor to keep water hammer to a minimum and much better control along with matching the rest of the wells. This also will let it run with the rest of the wells without it taking over. The bid also shows a direct replacement cost for reference. I do not recommend this option.

#### Recommendation

Staff recommends awarding the Well 2 VFD Installation to Bryant electric in the amount of \$7,833.

**Bryant Electric**  
12360 Westridge Dr  
Reno, NV 89511 US  
bryantrcr@gmail.com

# ESTIMATE

**ADDRESS**

Gardnerville Water Company  
Virginia Ranch Rd  
Gardnerville NV  
1579, VA

**ESTIMATE # 1003**

**DATE 03/26/2019**

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DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
03/26/2019	16 Electrical and Lighting	Labor and Materials for installation of new VFD Drive	1	7,833.41	7,833.41
03/26/2019	16 Electrical and Lighting	Labor and material for installation of new Soft Start	1	3,152.20	3,152.20

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TOTAL

**\$10,985.61**

Accepted By

Accepted Date

**AGENDA ITEM 4**  
**MANAGER'S REPORT**

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The following is a recap of work completed by GWC staff in the month of March 2019.

1. Meters, Plan Reviews & Impact fees
  - A. There were 1 meters replaced in March 2019
  - B. There was 0 plan review in March 2019
  - C. There were \$375 in impact fees invoiced in March 2019
  
2. Service Orders

There were 64 service orders completed by GWC staff in March 2019
  
3. Locates

There were 25 locates completed by GWC staff in March 2019
  
4. Leak Notices

There were 15 leak notices completed by GWC staff in March 2019
  
5. Monthly Staff Projects
  - A. Monthly Bacteria and Turbidity Sampling and Testing
  - B. Mark Lovelady, Jon Summers, Jonas Austin, & Leonard Pitts attended Nevada Rural Water Conference
  - C. Multiple well sites getting a fresh coat of floor paint
  - D. Well 10 site clean-up
  - E. Trebeca still working on GIS Mapping utilizing Google Earth
  - F. Kristien attended AWWA Cost of Service Rate-Making Seminar in Tucson, AZ
  
6. Approved Projects
7. High Sierra Fellowship Church, 1250 Gilman Ave, was approved on 3/28/19. The project consists of a 20,673 sf building. Served with a 2" water meter and a 4" fire sprinkler service. Total impact fees were \$109,258.
  
8. Current Projects in Correspondence
  - A. CV Med waterline improvement
  - B. Maverik Fuel Station and Convenience Store
  - C. Richard Clark (Garden and Ranch Center)
  - D. The Homestead at Corley Ranch Annexation
  - E. Virginia Ranch
  
9. Presentation by Mark Lovelady on Williams Ridge Technology Park

Account Number	Service Address	Description	Completed Comment	Completed Date	Completed By
2410.01	1405 PIN OAK DR	Final Reading	FINAL READ	03/01/2019	Trebeca Itzen
1166.06	1376 QUEENS CT	Final Reading	FINAL READ FEE	03/04/2019	Trebeca Itzen
1072.04	1427 US HIGHWAY 395 N	Water Leak Check	Met Scottsdale will shut off at backflow if n	03/04/2019	Jon Summers
439.02	1304 TOIYABE AVE	Final Reading	Final Read	03/05/2019	Trebeca Itzen
2043.04	1378 GRANBOROUGH DR	Water Leak Check	Meter shows leak, JS called, no answer, k	03/05/2019	Jon Summers
1321.01	WATERLOO LN - IRRIGATION	Audit Meter/Head/MXU	Reprogrammed mxu	03/05/2019	Jonas Austin
767.01	1511 US HIGHWAY 395 N	Turn Water Off	Doors locked, no one around, left notice in	03/08/2019	Jon Summers
2355.02	1433 SUGAR MAPLE AVE	Final Reading	Final Read	03/12/2019	Trebeca Itzen
2335.01	1379 ELGES AVE	Final Reading	Final Read - NOT A RENTER, Owner N/A	03/14/2019	Trebeca Itzen
885.02	1455 DOUGLAS AVE APT B	Final Reading	Final Read	03/18/2019	Trebeca Itzen
767.01	1511 US HIGHWAY 395 N	Turn Water On	on	03/18/2019	Jon Summers
2624.01	1237 GILMAN AVE	Turn Water On	on	03/18/2019	Jon Summers
858.02	1243 HIGH SCHOOL ST APT A	Turn Water Off	OFF	03/18/2019	Jon Summers
2234.01	1402 SUGAR MAPLE AVE	Audit Meter/Head/MXU	Installed spacer	03/19/2019	Jonas Austin
1717.02	1306 PETAR DR	Audit Meter/Head/MXU	Installed spacer	03/19/2019	Jonas Austin
930.02	1448 MARION RUSSELL DR	Audit Meter/Head/MXU	Installed spacers, ports filled with dirt	03/19/2019	Jonas Austin
557.01	1387 WATERLOO LN	MXU Replacement	Installed new mxu	03/19/2019	Jonas Austin
210.01	1385 WATERLOO LN	MXU Replacement	Installed new mxu	03/19/2019	Jonas Austin
1798.01	1380 CENTERVILLE LN UNIT 21	Final Reading	Final Read	03/19/2019	Trebeca Itzen
1922.02	1370 PETAR DR	Final Reading	Final Read	03/20/2019	Trebeca Itzen
932.02	1444 MARION RUSSELL DR	Final Reading	Final Read	03/20/2019	Trebeca Itzen
384.03	1441 DOUGLAS AVE	Final Reading	Final Read	03/20/2019	Trebeca Itzen
1391.03	1380 CENTERVILLE LN UNIT 61	Turn Water On	Unlock, turn on.	03/20/2019	Jonas Austin
1180.04	1253 KNIGHTS LN	Turn Water On	ON	03/20/2019	Jon Summers
525.01	1487 US HIGHWAY 395 N	Audit Meter/Head/MXU	Installed spacer	03/22/2019	Leonard Pitts
1815.02	1333 GRANBOROUGH DR	Audit Meter/Head/MXU	Installed spacer	03/22/2019	Leonard Pitts
2204.06	1430 CHEDDINGTON CIR	Audit Meter/Head/MXU	Installed spacer	03/22/2019	Leonard Pitts
1162.01	1374 QUEENS CT	Final Reading	Final Read	03/22/2019	Trebeca Itzen
1368.01	1409 INDUSTRIAL WAY	Backflow	D.D. address is actually 1413	03/22/2019	Jon Summers
654.01	1391 MEADOW LN	Turn Water On	ON	03/26/2019	Jon Summers
800.01	1380 CENTERVILLE LN - ENTRA	Irrigation Turn on	ON	03/26/2019	Jon Summers
1296.01	1380 CENTERVILLE LN - 106-110	Irrigation Turn on	ON	03/26/2019	Jon Summers
1399.01	1380 CENTERVILLE LN - EVERG	Irrigation Turn on	ON	03/26/2019	Jon Summers
1295.01	1380 CENTERVILLE LN - PINE CI	Irrigation Turn on	ON	03/26/2019	Jon Summers
1225.01	1307 KINGSLANE CT	Audit Meter/Head/MXU	Installed spacers in both (with L.P.)	03/26/2019	Jonas Austin
1242.02	1305 KINGSLANE CT	Audit Meter/Head/MXU	Installed spacers in both (with L.P.)	03/26/2019	Jonas Austin
1287.01	1327 US HIGHWAY 395 N - FRON	Audit Meter/Head/MXU	Installed spacers in both (with L.P.)	03/26/2019	Jonas Austin
1487.01	1465 GARDEN GLEN CT	Audit Meter/Head/MXU	Installed spacers in both (with L.P.)	03/26/2019	Jonas Austin
1944.04	1375 FALSTAFF LN	Audit Meter/Head/MXU	Installed spacers in both (with L.P.)	03/26/2019	Jonas Austin
1885.02	1359 GUINNESS WAY	Audit Meter/Head/MXU	Installed spacers in both (with L.P.)	03/26/2019	Jonas Austin
1849.02	1374 PETAR DR	Audit Meter/Head/MXU	Both Meters already have spacers installe	03/26/2019	Jonas Austin
1755.02	1313 GRANBOROUGH DR	Audit Meter/Head/MXU	Installed spacers in both (with L.P.)	03/26/2019	Jonas Austin
1769.01	1341 GRANBOROUGH DR	Audit Meter/Head/MXU	Installed spacers in both (with L.P.)	03/26/2019	Jonas Austin
1831.01	1355 GRANBOROUGH DR	Audit Meter/Head/MXU	Installed spacers in both (with L.P.)	03/26/2019	Jonas Austin
675.01	1375 LAMPE LN	Audit Meter/Head/MXU	Installed spacers in both (with L.P.)	03/26/2019	Jonas Austin
2347.05	1412 KITTYHAWK AVE	Audit Meter/Head/MXU	Installed spacers in both (with L.P.)	03/26/2019	Jonas Austin
1322.02	1346 EL DORADO DR APT A	Audit Meter/Head/MXU	Installed spacers in both (with L.P.)	03/26/2019	Jonas Austin
2562.02	1392 PIN OAK DR	Audit Meter/Head/MXU	Installed spacers in both (with L.P.)	03/26/2019	Jonas Austin
2234.01	1402 SUGAR MAPLE AVE	Audit Meter/Head/MXU	Clear Alarms (with L.P.)	03/26/2019	Jonas Austin
654.01	1391 MEADOW LN	Water Leak Check	Water off per customer request (with L.P.)	03/26/2019	Jonas Austin
245.01	2300 MEADOW LN	Water Leak Check	off then on again for repairs	03/26/2019	Jon Summers
1656.01	1325 CHICHESTER DR	Replace Meter	Installed new lperl water meter and reprog	03/26/2019	Jonas Austin
2043.04	1378 GRANBOROUGH DR	Leak Repaired Check	Leak Fixed	03/27/2019	Kristien Bennett
2129.02	1422 STERLING LN	Backflow	check valve working ok.	03/27/2019	Jonas Austin
862.01	1296 CENTERVILLE LN	Backflow	Replaced check valve parts. existing pars	03/27/2019	Jonas Austin
1466.01	1380 CENTERVILLE LN UNIT 87	Backflow	No check valve internal parts. Installed ne	03/27/2019	Jonas Austin
627.02	1380 WATERLOO LN	Backflow	Rebuilt Check Valve, w/ L.P.	03/27/2019	Jonas Austin

Account Number	Service Address	Description	Completed Comment	Completed Date	Completed By
1975.02	1332 US HIGHWAY 395 N STE 20	Backflow	meet with George about backflow	03/27/2019	Jon Summers
676.02	1404 US HIGHWAY 395 N	Leak Repaired Check	Leak fixed	03/27/2019	Kristien Bennett
767.01	1511 US HIGHWAY 395 N	Final Reading	Final Read	03/28/2019	Trebeca Itzen
1049.03	1295 US HIGHWAY 395 N	Backflow	Backflow will be tested soon, can't shut off	03/28/2019	Jonas Austin
1537.02	1183 BALTIC AVE	Backflow	Rebuilt Check Valve	03/28/2019	Jonas Austin
1277.04	1469 GARDEN GLEN CT	Final Reading	Final Read	03/29/2019	Trebeca Itzen
631.01	1504 GARDNER ST	Turn Water On	On...	03/29/2019	Jon Summers

Grand Totals:

64

Account Number	Service Address	Description	Completed Comment	Completed Date	Completed By
1656.01	1325 CHICHESTER DR	Replace Meter	Installed new lperl water meter and reprog	03/26/2019	KDB

Grand Totals:

1