



Gardnerville Water Company  
Regular Board Meeting Minutes  
Tuesday, September 12, 2017 5:00 p.m.  
Board Room  
1579 Virginia Ranch Rd  
Gardnerville, NV 89410

Board Members Present:

Jason Spotts, *Chairman*  
Barbara Henningsen, *Secretary*  
Mark Hussman, *Member-at-Large*

Staff Members Present:

Mark Gonzales, *GWC Manager/Engineer*  
Tonya Church, *Office Assistant*  
Chuck Zumpft, *Attorney*

Jason Spotts called the September 12, 2017 Regular Board meeting to order at 5:02 p.m.

**Approval of Agenda:** Mark Hussman made a motion to approve the Agenda for the September 12, 2017 Board meeting. Barbara Henningsen seconded the motion. Motion was approved.

**Minutes of the August 8, 2017 Regular Board Meeting:** Barbara Henningsen made a motion to approve the August 8, 2017 Regular Board Meeting Minutes. Mark Hussman seconded the motion. Motion was approved.

**Financial Statements for August 2017:** The Board came to a consensus that the Financial Statements for August 2017 would be covered at the October 10, 2017 Regular Board Meeting.

**Public Comment:** There was no public comment

**Agenda Item 1: Old Business**

**1. Fire Booster Pump Station**

All work has been completed by the contractor on this project. Sierra Controls is in the process of completing system programming.

**2. Centerville Lane Project**

There was one bid received for the Labor and Equipment Bid for the Centerville Lane project and one bid received for the Supply of Materials Bid. These were reviewed in Agenda Item 2A and Agenda Item 2B.

**3. Large Meter Replacement**

The last large meter for the large meter replacement project for 2017 was installed at Raley's on August 29<sup>th</sup>.

**Both Carl Spahr and Don Wilks were unable to attend the meeting, however both told Mark Gonzales that he had their proxy votes for all items on the agenda.**

**Agenda Item 2A: Discussion and Possible Action Regarding Award of Contract for the Centerville Lane Waterline Replacement**

The three contractors listed below attended the mandatory pre-bid meeting held on August 31<sup>st</sup> at the Gardnerville Water Company. Only contractors that attended the pre-bid meeting were allowed to bid the project.

- A. ARMAC Construction – Carson City
- B. Impact Construction – Gardnerville
- C. Mountain West Construction – Minden

Bids were due on Thursday, September 7<sup>th</sup> at the GWC Office at 10:00 a.m.

The Gardnerville Water Company received one (1) bid for the Labor and Equipment for the Centerville Lane Waterline Replacement Project. Impact Construction, Gardnerville, Nevada submitted a bid in the amount of \$187,210.00. The GWC staff recommends awarding the Centerville Lane Waterline Replacement for Labor and Equipment to Impact Construction in the amount of \$187,210.00 as well as authorizing the GWC manager to approve change orders up to 10% over the base bid for unforeseen changes and items not included in the initial bid. All change orders and costs to be reviewed and approved by the GWC manager and information emailed to the Board at the weekly updates.

**Barbara Henningsen made a motion to award the Centerville Lane Waterline Replacement for Labor and Equipment to Impact Construction in the amount of \$187,210.00 and authorize the GWC manager to approve change orders up to 10% over the base bid for unforeseen changes and items not included in the initial bid. Mark Hussman seconded the motion. Motion was approved.**

**Agenda Item 2B: Discussion and Possible Action Regarding Award of Materials Bid for Centerville Lane Water Line Replacement Project**

The Gardnerville Water Company received one (1) bid for supply of materials for the Centerville Lane Waterline Replacement Project. Western Nevada Supply submitted a bid of \$73,018.39. The GWC Staff recommends that the materials bid for the Centerville Lane Waterline Replacement Project be awarded to Western Nevada Supply in the amount of \$73,018.39.

**Mark Hussman made a motion to award the Centerville Lane Waterline Replacement for supply of materials to Western Nevada Supply in the amount of \$73,018.39. Barbara Henningsen seconded the motion. Motion was approved.**

**Agenda Item 4: Attorney Report**

No Attorney Report.

**Agenda Item 5: Manager/Engineer's Report**

The following is a recap of work completed by GWC staff in the month of August 2017 along with other items of interest and projects occurring in early September 2017.

1. Meters, Plan Reviews & Impact fees
  - A. There were 72 meters replaced in August 2017.
  - B. There was one (1) plan review completed by GWC staff in August 2017. Chase Bank will be locating at the intersection of US-395 and Lampe Lane. The new bank will be replacing the Westerner Motel.
  - C. There was \$0 in impact fees collected in August 2017.
  
2. Service Orders

There were 146 service orders completed by GWC staff in August 2017.
  
3. Locates

There were 25 locates completed by GWC staff in August 2017.
  
4. Monthly Staff Projects
  - A. Monthly Bacteria Sampling
  - B. Well Maintenance
  - C. Weed Control
  - D. Large Meter Replacement
  - E. Parking Lot Cleaning
  - F. Cleaning of Low Impact Drain Inlets

**Agenda Item 5: Board Comments**

There were no Board Comments.

**Agenda Item 6: Adjournment:**

**Mark Hussman made a motion to adjourn the Board meeting. Barbara seconded the motion. Motion was approved. The meeting was adjourned at 5:20 p.m.**