



Gardnerville Water Company  
Regular Board Meeting Minutes  
Tuesday, October 10, 2017 5:00 p.m.  
Board Room  
1579 Virginia Ranch Rd  
Gardnerville, NV 89410

**Board Members Present:**

Jason Spotts, *Chairman*  
Don Wilcks, *Treasurer*  
Barbara Henningsen, *Secretary*  
Mark Hussman, *Member-at-Large*

**Staff Members Present:**

Mark Gonzales, *GWC Manager/Engineer*  
Kristien Bennett, *GWC Financial Officer*  
Tonya Church, *Office Assistant*  
Chuck Zumpft, *Attorney*

Jason Spotts called the October 10, 2017 Regular Board meeting to order at 4:59 p.m.

**Approval of Agenda:** Don Wilcks made a motion to approve the Agenda for the October 10, 2017 Board meeting. Barbara Henningsen seconded the motion. Motion was approved.

**Minutes of the September 12, 2017 Regular Board Meeting:** Barbara Henningsen made a motion to approve the September 12, 2017 Regular Board Meeting Minutes. Mark Hussman seconded the motion. Motion was approved.

**Financial Statements for August 2017 and September 2017:** Mark Hussman made a motion to approve the August 2017 and September 2017 Financial Statements. Don Wilcks seconded the motion. Motion was approved.

Kristien Bennett reviewed the progress that has been made on the rental. 1394 US Highway 395 N., has been rented to Dr. Black, a Chiropractor and will be moving in November 1, 2017. It is in the process of being painted and the carpet will be installed the week of October 16, 2017.

Kristien also reviewed the quarterly State Tax payment for water rights. This payment is split between various water districts. The payment has been worked into the water rates.

**Public Comment:** There was no public comment

**Agenda Item 1: Old Business**

**1. Centerville Lane Project**

The Centerville Lane Waterline Replacement Project began on September 18<sup>th</sup>.

The following work has been completed on the project:

- A. 885 feet of 10-inch waterline was installed along with 4 Fire Hydrants and a sample station between the intersection of Waterloo Lane/Centerville Lane and Charter Cable.

- B. A 16-inch sleeve and 10-inch waterline were installed under the Cottonwood Slough upstream of the SR-756 Bridge.
- C. The remaining section of 10-inch waterline was installed on the east side of SR-756 across from Scottsdale Plumbing.
- D. A 2-inch bore under SR-756 was completed to connect a 2-inch poly line from the new 10-inch waterline to Scottsdale Plumbing.

On Tuesday, October 6, 2017 a gas line was hit while the excavator was working to remove the remainder of the waterline that needs to be removed. The gas line was intertwined with the waterline and it would cause significant issues if the waterline removal is attempted a second time. Mark Gonzales had written a letter to Nevada Department of Transportation asking to allow us to abandon the waterline in place and this course of action was denied. Mark will write another letter requesting to fill and abandon the waterline, in order to avoid hitting the intertwined gas line.

Mark also reviewed the photos of the project.

**Agenda Item 2A: New Business**

There was no new business.

**Agenda Item 3A: Attorney Report: Discussion on Settlement Agreement between GWC and Robert & Keely Spinnato**

Mark Gonzales asked for input from the GWC Board regarding how much money should be paid by the Gardnerville Water Company as part of the settlement agreement with Robert and Keely Spinnato.

Barbara Henningsen suggested that the contractor employed by GWC for the Centerville Lane Waterline Replacement Project, Impact Construction, share the cost of the remaining, \$20,000 settlement to the Spinnatos. She indicated that there was a responsibility to GWC customers regarding this type of expenditure.

**After discussion and input by all the Board members in attendance, a motion was made and approved by the board to have Mark Gonzales negotiate up to a \$10,000 amount with the contractor to cost share the remaining \$20,000 settlement.**

**Agenda Item 3B: Attorney Report: Discussion and Possible Action Regarding 2018 Attorney Contract**

Each year at this time the Gardnerville Water Company reviews the Agreement for Legal Services between GWC and Minden Lawyers. Attached is a copy of the 2017 Legal Services Agreement.

Chuck Zumpf does not propose any changes to the 2018 Agreement and GWC staff also does not propose any changes to the agreement.

**Barbara Henningsen made a motion to approve the Attorney Contract to continue through December 31, 2018 as stated in the proposed agreement from Minden Lawyers. Mark Hussman seconded the motion. Motion was approved.**

**Agenda Item 5: Manager/Engineer's Report**

The following is a recap of work completed by GWC staff in the month of September 2017 along with other items of interest and projects occurring in early October 2017.

1. Meters, Plan Reviews & Impact fees
  - A. There were 59 meters replaced in September 2017.
  - B. There was one (1) plan review completed by GWC staff in September 2017. The Town of Gardnerville is planning for improvements to the Town yard on US 395 along with improvements to a walkway between US 395 and Toler Lane.
  - C. There was \$0 in impact fees collected in September 2017.
  
2. Service Orders

There were 115 service orders completed by GWC staff in September 2017.
  
3. Locates

There were 13 locates completed by GWC staff in September 2017.
  
4. Monthly Staff Projects
  - A. Monthly Bacteria Sampling
  - B. Well Maintenance
  - C. Weed Control
  - D. Centerville Lane Waterline Replacement Project Inspection

Kristien Bennett reviewed the upcoming Christmas Dinner reservations and the meal options.

**Agenda Item 5: Board Comments**

There were no Board Comments.

**Agenda Item 6: Adjournment:**

**Barbara Henningsen made a motion to adjourn the Board meeting. Don Wilcks seconded the motion. Motion was approved. The meeting was adjourned at 6:10 p.m.**