



Gardnerville Water Company
Regular Board Meeting Minutes
Tuesday, January 9, 2018 5:00 p.m.
Board Room
1579 Virginia Ranch Rd
Gardnerville, NV 89410

Board Members Present:

Jason Spotts, *Chairman*
Carl Spahr, *Vice Chairman*
Don Wilcks, *Treasurer*
Barbara Henningsen, *Secretary*
Mark Hussman, *Member-at-Large*

Staff Members Present:

Mark Gonzales, *GWC Manager/Engineer*
Kristien Bennett, *GWC Financial Officer*
Tonya Church, *Office Assistant*
Chuck Zumpft, *Attorney*

Jason Spotts called the January 8, 2018 Regular Board meeting to order at 5:36 p.m.

Approval of Agenda: Barbara Henningsen made a motion to approve the Agenda for the January 9, 2018 Board meeting. Don Wilcks seconded the motion. Motion was approved.

Minutes of the December 12, 2017 Regular Board Meeting: Barbara Henningsen made a motion to approve the December 12, 2017 Regular Board Meeting Minutes. Carl Spahr seconded the motion. Motion was approved.

Financial Statements for December 2017: Carl Spahr made a motion to approve the December 2017 Financial Statements. Don Wilcks seconded the motion. Motion was approved.

Public Comment: There was no public comment

Agenda Item 1: Old Business

1. Centerville Lane Waterline Replacement Project

Mark Gonzales drafted an easement deed for a 20-foot easement across the front of the Spinnato parcel at 1200 Gilman Avenue. Chuck Zumpft revamped the draft easement that Mark put together and will be sending it to the Spinnato's attorney to have it signed and return it to Mark for recordation. Mark had Resource Concepts put together a legal description and exhibit that mapped out the location of the proposed easement on the Spinnato parcel. All future improvements on that parcel including removal of the old waterline and installation of a new meter pit are located within the proposed 20-foot waterline easement.

2. Future Tank Site

Mark sent a letter along with map exhibits to Pine View Partners regarding the Tank Site “Alternative B” located on the 83 acre parcel located on Sawmill Road. Mark heard back from Brad Bonkowski, who is the spokesperson for Pine View Partners, and Brad indicated the parcel owners are in bankruptcy and are asking \$30,000 per acre but are open to negotiation and would require an appraisal of the property. Brad gave permission for surveying as long as the surveyors had the appropriate insurance in place. Mark reviewed the benefits and what would be needed for the property to work for the tank site including road access, power available and an easement.

3. Farmstead at Corley Ranch Annexation

Mark received an application from the Corley Ranches, LLC on December 15th for annexation to the Gardnerville Water Service Area. The plan includes development of 130 acres of property located at the north end of the Corley Ranch bordered by Pinenut Road.

The application is scheduled to be heard at the February 13, 2018 Board Meeting.

Agenda Item 2: Discussion and Possible Action Regarding Bid Award for Cleaning & Inspection of 1.5 & 2.6 MG Tanks

History

The Gardnerville Water Company has been scheduling maintenance inspection of the 1.5 and 2.6 million gallon water storage tanks on a 2 year cycle for the past 20 years. These inspection involve hiring qualified scuba divers to dive each tank, inspect the interior of each tank for any major or minor repairs necessary, complete minor repairs, video the interior, and remove sediment from the tank bottom.

The two tanks were last cleaned and inspected in 2014. The tanks were not inspected in 2016, which would have been the next two year cycle, due to the construction of the Fire Booster Station.

Bid Award

The following bids were received by the Gardnerville Water Company on or before December 21, 2017 for cleaning and inspection of the 1.5 and the 2.6 MG Water Storage Tanks:

<u>Tank Cleaning and Inspection Company</u>	<u>Bid Amount</u>
Potable Divers Inc.	\$3,700.00
LiquiVision Technology, Inc.	\$4,150.00
Midco Diving & Marine Services, Inc.	\$4,789.00
Inland Potable Services	\$4,995.00

Potable Divers, Inc., the low bid, has completed work for the Gardnerville Water Company in 2005, 2006, 2007, 2008, 2010, and 2012. Potable Divers, Inc. has always completed the work in a very thorough and professional manner.

Recommendation

Staff recommends that the award of the 1.5 and 2.6 million gallon water storage tanks cleaning and inspection contract for 2018 to Potable Divers Inc. in the amount of \$3,700.00. Staff also

recommended that Potable Divers Inc. also complete any spot repairs to the interior of the tanks on a time and material basis for \$200 per hour plus \$20.00 per tube of epoxy.

Carl Spahr made a motion to award the bid of the 1.5 and 2.6 million gallon water storage tanks cleaning and inspection contract for 2018 to Potable Divers, Inc. in the amount of \$3,700.00 and also complete any spot repairs to the interior of the tanks on a time and material basis for \$200 per hour plus \$20.00 per tube of epoxy. Mark Hussman seconded the motion. Motion was approved.

Agenda Item 3: Attorney Report

No Attorney Report.

Agenda Item 4: Manager/Engineer's Report

The following is a recap of work completed by GWC staff in the month of December 2017 along with other items of interest and projects occurring in early January 2018.

1. Meters, Plan Reviews & Impact fees
 - A. There were 8 meters replaced in December 2017.
 - B. There were no plan reviews completed by GWC staff in December 2017.
 - C. There was \$0 in impact fees collected in December 2017.
2. Service Orders

There were 69 service orders completed by GWC staff in December 2017.
3. Locates

There were 13 locates completed by GWC staff in December 2017.
4. Monthly Staff Projects
 - A. Monthly Bacteria Sampling
 - B. Well Maintenance
 - C. Assist Sensus with maintenance of Flexnet system

Agenda Item 5: Board Comments

There were no Board Comments.

Agenda Item 6: Adjournment:

Don Wilcks made a motion to adjourn the Board meeting. Mark Hussman seconded the motion. Motion was approved. The meeting was adjourned at 6:10 p.m.