

**GARDNERVILLE WATER COMPANY
JANUARY 12, 2016
ANNUAL MEETING OF THE MEMBERS
MINUTES**

Board Members Present:

Mark Hussman, *Chairman*
Jason Spotts, *Vice Chairman*
Don Wilcks, *Treasurer*
Barbara Henningsen, *Member-at-Large*

Staff Members Present:

Mark Gonzales, *GWC Manager/Engineer*
Kristien Bennett, *GWC Financial Officer*
April Wilson, *GWC Secretary*
Chuck Zumpft, *Attorney, Brooke, Shaw & Zumpft*

Board Members Absent

Elizabeth Cassino, *Secretary*

Mark Hussman called the January 12, 2016, Annual Meeting of the Members to order at 5:01p.m.

Don Wilcks made a motion to approve the agenda for the January 12, 2016 Annual Meeting of the Members as presented. Jason Spotts seconded the motion. Motion was approved.

A. Election of Board Officers

The Consensus of the Board is to wait until the February meeting to elect new Board officers until all members are present. Mark Hussman made a motion to approve. Jason Spotts seconded the motion. Motion approved.

B. Roll Call

Mark Hussman conducted roll call. Mark Hussman, Don Wilcks, Jason Spotts, Barbara Henningsen were all present. Elizabeth Cassinos was absent.

C. Receipt and Validation of Proxies

Mark Hussman called for receipt and validation of any proxies. No proxies were presented.

D. Proof of Notice of Meeting

Mark Hussman asked for proof of notice of meeting. Mark Gonzales listed the following three notices of the meeting:

The meeting was noticed in the legal section of the Record Courier on January 6, 2016
The meeting agenda was posted on the Gardnerville Water Company website.
The meeting agenda was posted at all normal locations within the Town of Gardnerville and Town of Minden.

E. Reading of Minutes of Preceding Meeting

Jason Spotts made a motion to waive the reading of the January 13, 2015 Annual Board Meeting Minutes. Barbara Henningsen seconded the motion. Motion approved.

F. Report of Directors and Officers

There were no reports of directors and officers.

G. Reports of Committees

There were no reports of committees.

H. Unfinished Business

There were no reports of unfinished business

I. New Business – Presentation of Proposed 2016 User Budget and Capital Projects List

Kristien Bennett gave a Power Point Presentation on the 2016 Budget and 2016 Capital Projects. Kristien highlighted some budget changes for 2016. Water user fees increased, Interest Income was up and Rental Income was also up from 2014.

Mark Gonzales reviewed some of the Capital Improvement projects that were completed in 2015 including Meter replacements & Flex Net installations, New Chevy Utility Truck, Rehab of Wells 2 & 6 and Pump Replacement, Office, Rental and Well 3 Asphalt Seal, Generator Replacement for Well #2, New Computer Workstation.

Kristien Bennett and Mark Gonzales explained some of the Capital Improvement projects scheduled for the year of 2016 which include: 434 Meter & Flexnet installations, Interior Tank Painting, Fill Station Concrete and Drain, Scada Computer and Programing and Tablets, Dump Truck Paint, Exterior Trim Paint on Office, Electric Gate Opener.

Barbara Henningsen made a motion to approve the 2016 Budget and Capital Projects as presented. Don Wilcks seconded the motion. Motion was approved.

J. Special Reports

There were no special reports presented

K. Legal Reports

Chuck Zumpft reported that all GWC legal affairs are in order.

L. Board Members and Manager Tender and Company Acceptance of Conflict of Interest Statements

The Board Members and Mark Gonzales are required to complete the Conflict of Interest Statements and return to Chuck Zumpft. Mark Hussman instructed the Board members and Mark Gonzales to fill out statements and turn them in at the end of the meeting to Kristien.

M. Public Comment

There was no public comment

N. Adjournment

Jason Spotts made a motion at 5:50 PM to adjourn the Annual Meeting of the Members. Barbara Henningsen seconded the motion. Meeting was adjourned.