



Gardnerville Water Company
Regular Board Meeting Minutes
Tuesday, April 12, 2016 5:00 p.m.
Board Room
1579 Virginia Ranch Rd
Gardnerville, NV 89410

Board Members Present:

Mark Hussman, *Chairman*
Jason Spotts, *Vice Chairman*
Don Wilcks, *Treasurer*
Barbara Henningsen, *Member-at-Large*

Staff Members Present:

Mark Gonzales, *GWC Manager/Engineer*
Kristien Bennett, *GWC Financial Officer*
April Wilson, *GWC Secretary*
Chuck Zumpft, *Attorney*

Absent

Elizabeth Cassinos, *Secretary*

Mark Hussman called the April 12th, 2016 Regular Board meeting to order at 5:04 p.m.

Approval of Agenda: Don Wilcks made a motion to approve the Agenda for the April 12, 2016 Board meeting. Jason Spotts seconded the motion. Motion was approved.

Minutes of the March 8, 2016 Regular Board Meeting: Barbara Henningsen made a motion to approve the March 8, 2016 Regular Board Meeting Minutes. Don Wilcks seconded the motion. Motion was approved.

Financial Statements for March 2016: Jason Spotts made a motion to approve the Financial Statements for March 2016. Barbara Henningsen seconded the motion. Motion was approved.

Public Comment: There was no public comment

Agenda Item 1: Old Business:

1. Fire Booster Pump Station

- A. Applications, fees, and plans were submitted to the Douglas County Building Department and East Fork Fire District on 3-31-16.
- B. Letters were sent to three pre-qualified building contractors indicating they met Expectations to allow for bidding the project.
- C. A revised bid schedule is being put together for the project to allow for incorporation of any plan review changes that may be encountered as a result of the building permit review and the Fire district review.

Regular Board Meeting Minutes April 12, 2016 Continued

2. Washoe Tribe & Richard Clark Annexation

- A. RO Anderson Engineering submitted Record Drawings to the Nevada Department of Transportation from the CV Med to Muller Parkway Project on 4-1-16. Anderson Engineering

Also submitted the record drawings in CD format and plan set to GWC for our “As Built” Record Drawings files.

- B. The Sub-contractors for the off-site and on-site waterlines is completing final punch list to allow RO Anderson to finalize record drawings for these improvements.
- C. The impact fees for the Creek Casino were paid in March allowing for the domestic and fire connections to be completed to the new Creek Casino building.

3. Well 2 Generator

A field startup of the new generator took place on 4-6-16. Representatives from Cashman Equipment was on hand along with Bryant Electric to work with GWC staff on the startup of the equipment.

4. Small Booster Station Retro Fit

GWC staff completed installation of the new Clay-Val solenoid along with the 8-inch Mag Meter, and 8-Inch bi-directional gate valve and hardware at this site.

Agenda Item 3: Attorney Report:

Nothing to Report

Agenda Item 4: Manager/Engineer Report:

The following is a recap of work completed by GWC staff in the month of March 2016 along with other projects and events occurring in early April 2016.

1. Meters, Plan Reviews & Impact fees
 - A. There was 6 meters set in March 2016.
 - B. There were no new plan reviews completed by GWC staff in March 2016.
 - C. There was \$147,310 in Impact fees collected in March 2016
2. Service Orders

There were 60 service orders completed by GWC staff in March 2016.
3. Locates

There were 14 locates completed by GWC staff in March 2016.
4. Monthly Staff Projects
 - A. Monthly Bacteria Sampling
 - B. Well Maintenance
 - C. Booster Station Meter Retro
 - D. Well Number 2 Meter Retro
 - E. Tree Transplant prep work
 - F. Washoe Travel Center & Creek Casino

Regular Board Meeting Minutes April 12, 2016 Continued

5. Virginia Ranch Development Pre-Application Meeting

Mark Gonzales attended the pre-application meeting for the revised Virginia Ranch Development on April 6th. Mark put together a 3 page letter to Douglas County and the new engineers explaining the history of the development annexation that included the water model analysis, required infrastructure for each phase of development, new well development, and payback requirements for the Virginia Ranch Road construction.

6. Complex Testing

GWC Staff completed water sampling on 4-4-16 at the 7 GWC well sites for the 2016 Complex water quality sampling. Samples taken were tested for the following

- Gross Alpha, Including Radon & Uranium
- Combined Radium 226 & 228
- Radium 226 & 228
- Nitrate & Nitrate
- Arsenic
- Fluoride
- Sodium
- Secondary Inorganic Compounds
- Volatile Organic

Agenda Item 5: Board Comments:

None

Agenda Item 6: Adjournment:

Jason Spotts made a motion to adjourn the Board meeting. Don Wilcks seconded the motion. Motion was approved. The meeting was adjourned at 5:52 p.m.

